Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT ARTS COLLEGE (MEN)**
Name of the head of the Institution	**Dr. V. ANURADHA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04343292270**
Mobile no.	**9944434252**
Registered Email	**principalgacmen@gmail.com**
Alternate Email	**iqacgacmkgiri@gmail.com**
Address	**CHENNAI BY-PASS ROAD**
City/Town	**KRISHNAGIRI**
State/UT	**Tamil Nadu**
Pincode	**635001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. M.GLADSON JOSE**
Phone no/Alternate Phone no.	**04343292270**
Mobile no.	**6379389993**
Registered Email	**iqacgacmkgiri@gmail.com**
Alternate Email	**josegladson98@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gacmenkrishnagiri.org/iqac/aqar/2014-2015.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gacmenkrishnagiri.org/iqac/calendar/17-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**68.25**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B++**	**2.81**	**2016**	**11-Aug-2016**	**18-Aug-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**22-Jun-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government (Tamilnadu)	Research	TANSCHE	2017 365	371000
Central Government	Research	UGC	2017 365	481250
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**0**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To form committees to promote research climate in the college To promote national integrity by conducting various motivational programmes To render help to nonteaching staff when they feel hard at the time of mass bill preparation works and so on

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To motivate and encourage every staff to produce good number of university rank holders.	To our great credit, we have produced eleven university rank holders in the academic year 201718.

Decided to take various steps to make the college campus eco friendly.	As far as ecofriendliness in the college campus is concerned, partial improvement has been achieved. Plastic usages such as carry bags, parcel cover and that of littering pet bottles in the campus have been to a great extent reduced.
To introduce new courses esp., B.Sc. Chemistry (Tamil medium). M.Phil and Ph.D. programmes in the department of Chemistry.	No new courses were introduced in the academic year.
To provide students with soft skill training programmes so that they may cultivate desirable personality traits and admirable personal integrity.	Students were given adequate soft skill trainings and as a result they have imbibed the corevalue of soft skills and strengthened their personal integrity. Indeed, they would certainly get reflected in all their future undertakings.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
COLLEGE STAFF COUNCIL	**14-Nov-2011**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**03-Mar-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Our college has an efficient management information system. Its physical (techbased) components are computers, printers, UPS and other required items. Though our MIS system is less modernized, it satisfies all managerial requirements of the institutions. The works ranging from admission related application entries to the process of issuing T.C. to students after the successful completion of the course are**

maintained properly in our college computers 1. Admission related documents 2. Nominal rolls of students 3. Evaluation related data 4. Records of University correspondences 5. Correspondence with DCE, Chennai 6. Records of all college activities 7. Salary bill details 8. Students scholarship details 9. Student Academic progress details 10. Details of various funding sources – UGC, TANSCHE etc., 10. Teaching and Nonteaching staff profile and other data 11. Finance Management data etc., However, we are looking forward to form a hightech management system in our college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery on our college is being done effectively as majority of our teaching staff are either the Chairman or members of boards of study in the concerned University. The chief motive of our college is to deliver the contents of the syllabus and to observe effectively all other curriculum-related activities so that the individual societal and national goals may be achieved commendably. Our Principal holds a council meeting in the beginning of every academic year to discuss the ways and means pertaining to the successful delivery of syllabus contents, evaluation methods (internal exams) and all other curriculum related extension activities. After the customary academic discussions, odd-semester general time-tables will be made consulting Tamil and English department HODs. Following this, individual department time-tables would be framed. However, a temporary time-table would be made in each department to conduct classes till the beginning of the freshers' classes. An "Entry Level Comprehensive Aptitude Test' is conducted to all the Freshers before the beginning of their regular classes. This is to prepare and stream-line the UG Freshers to the Collegiate pattern of education. Based on the scores of each student, he/she is motivated to befit him/her to the new education atmosphere. Following this, bridge courses are conducted in all departments. All these activities have been well-chiseled to give sufficient impetus to the young students so that they may pursue their course of studies confidently. Then portions would be allotted to each staff in every department in accordance with staff's expertise in the concerned area of knowledge. After the allotment of portions, teaching staff are asked to prepare semester plans and submit them to the concerned HODs. The semester-plan would greatly facilitate the success of teaching-learning process. Student behavioural changes, terms of learning is periodically evaluated. Apart from chalk-n-board method of teaching, all kinds of advanced teaching aids and methods are used to impart quality education to students such as ; ICT-enabled teaching methods, power-point presentations (PPT). e-content production, distribution of subject notes, conducting mini-class-room seminars, etc. To strengthen the curricular activities, seminars, workshops and conferences are periodically conducted. Internship programmes and field trips are arranged to enrich the quality learning of the students. To ensure whether students grasp the syllabus

contents flawlessly, various kinds of tests are conducted. In this respect, teachers are given ample freedom to adopt their own innovative methods. Besides the above teaching-learning activities, there are various cells functioning in the college to attend to the grievance, short-comings and personal problem that hamper the progress of the students. The remarkable among them are; 1. Student counseling 2. Anti-Ragging Cell 3. Women Welfare Committee 4. Mentor-Mentee system or Tutorial system etc., All the educational activities based on the curricular are documented and maintained for further reference – Attendance Register, Academic records, Result galleys, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Economics	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	16/06/2017
BA	B.Lit Tamil	16/06/2017
BA	English	16/06/2017
BA	Economics	16/06/2017
BA	History	16/06/2017
BBA	Business Administration	16/06/2017
BCom	Commerce	16/06/2017
BSc	Mathematics	16/06/2017
BSc	Physics	16/06/2017
BSc	Chemistry	16/06/2017
BSc	Botany	16/06/2017
BSc	Zoology	16/06/2017
BSc	Microbiology	16/06/2017
BSc	Computer Science	16/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Yoga Environment Science (UG)	03/07/2017	1200
Human Rights (PG)	03/07/2017	260
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	44
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2687	480	67	58	448

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

83	30	4	1	1	Nill

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor – mentee system or tutorial system is functioning in our institution. Every batch of students in every department is monitored by a mentor or a tutor who carefully observes the academic growth of the students. The mentor maintains a record-book named "Academic Register". It consists of the profile and academic progress of every student. All vital events, marks scored in University exams, defaults if any related to students are recorded in it. The mentor arranges general counseling periodically with the help of the department head. The mentor attends to certain personal grievance of the students as well. The efficacy of this system is veritably commendable. If the mentor comes to know about any particular students' uncouth behavior or misconduct, immediately parents or guardians are summoned for counseling and subsequent rectification of the non-conformist activities of the mentee. The mentors usually monitor the attendance of each mentee, periodically check health issues, and their scores in every exams, etc. The mentors would be very keen in keeping the given batch without any drop-out cases. In all the crucial situations as far as the academic growth of the students is concerned, the mentors contact parents and solve the shortcomings faced by the students. The mentors serve as promoters of the interpersonal relationship in the department.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2687	83	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
127	83	44	Nill	50

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system is effected in all the departments of the institution. This system is highly helpful to prepare the students to face the university examinations with ease. Every semester is planned in terms of teaching and evaluation. As the content delivery is planned sequentially,

students do not feel the encumbrance of the subject materials. The evaluation is also done periodically. It helps the students to grasp the lessons thoroughly and sustainably. This system keeps all students free from the overall burden of the subject on them. This system also promotes the teacher and students relationship. As this system enables the teaching faculty to detect the weak areas of the students quite earlier and teachers would have much room for rectifying the short comings of the students and to set them on the right path. Those students who have profoundly involved in this system would certainly obtain high scores. This system provides ample opportunity to every students to grow intellectually along with the faculty. As an affiliated institution to Periyar University, Salem, we strictly adhere to its regulations in terms of continuous internal evaluation. Continuous assessment in theory subjects as carried out as per the University's design for the internal assessment, three tests are conducted on every subject in a semester. The average score of the three tests constitute the 15 out of 25 (internal marks). Five marks are allotted for assignments and the remaining five marks will be given to each student depends upon his/her attendance percentage. Apart from the above tests, we follow various testing methods to alert and prepare the students to face the University exams boldly. They are 1. Vibrant class-room quizzes 2. Model closed seminars 3. Checking the know-hows of students by asking sharp factual questions, problem-questions etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our academic calendar is a well-designed manual that provides sufficient information to students for their successful academic accomplishments. It consists of various components such as 1. College location, status, e-mail address and web-details 2. A brief profile of the institution 3. List of principals served in the institution 4. List of teaching faculty working in the college 5. List of non-teaching faculty 6. Programmes offered 7. Mode of admission and other details 8. Fee details 9. Scholarships offered in the college 10. Code of Conduct for students 11. Library timings 12. Students Co-operative Store 13. About various committees functioning in the college 14. A detailed academic calendar with a time schedule of internal and external (tentative) Exams. 15. Details of various fees to concerned university and certificate etc

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gacmenkrishnagiri.org/iqac/po_list.htm

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gacmenkrishnagiri.org/iqac/sss.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	3.75	3.75

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	1
History	2
Mathematics	6

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	8	Nill
National	English	3	Nill
National	Commerce	5	Nill
National	BBA	1	Nill
National	Physics	7	Nill
National	Botany	21	Nill

National	Zoology	8	Nill
International	BBA	1	Nill
International	Physics	1	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	4
Tamil	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	67	3	Nill
Presented papers	Nill	35	Nill	Nill
Resource persons	Nill	32	3	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campus cleaning	NSS	3	100
Special Camp Youth for Cleanliness	NSS	3	300

Maruthepalli			
Republic Day	NSS	3	300
Voters Day	NSS	3	300
Road Safety	NSS	3	300
NSS Day celeberation	NSS	3	300
Independence Day Celebration	NSS	3	300
One Day Camp	NSS	3	300
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53699	10965200	879	200000	54578	11165200
Reference Books	1219	363375	Nill	Nill	1219	363375
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	88	4	3	0	0	5	83	2	0

Added	0	0	0	0	0	0	0	0	0
Total	88	4	3	0	0	5	83	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities Laboratory (Science) Laboratory is a place where all science students perform experiments and understand the core of theory lessons taught to them in classes. They must adhere to all rules and regulations instructed to them as far as practical classes are concerned. In the laboratories, students must observe silence and they must make purposeful movements. They are strictly forbidden from loitering. Fine will be imposed on students who damage instruments or waste chemicals or other items necessary for practical classes. Students are duly instructed to handle instruments and accessories in the laboratories carefully and sincerely. Brittle and costly items in the laboratories must be handled with extra care. Penalty amount will be collected from students who break instruments carelessly and non-challantly. No science student can get through the degree course without proving his or her thorough knowledge in subject practicals. Physical Education "Sound mind is the Sound Body" is an old saying. It asserts the significance of physical exercise and physical fitness. No student is exempted from physical educational classes in the college unless he/she produces medical certificates from the competitent medical officers. All the students are enrolled in the physical education department of the college. The college sports club consists of the following office bearers – Principal (president), Director of physical education (Secretary), and two professors representing college teaching faculties. The club members (students) should not be the members of any other associations or clubs in the college. Sports events and other competitions related to physical education department will be decided by the club itself. Twice in the academic year this club will conduct its meetings so as to plan its budget and other schemes to bring out physically fit students. As per the provisions given for the physical education department, the amount allotted will be expended. Students are allowed to play the following games in the college premises. 1.Football, 2.Hockey, 3.Badminton, 4.Volley Ball, 5.Cricket, 6. Shuttle, 7.Athletic sports, 8.Basket Ball, 9. Kabadi, 10.Gymnastics and other callisthenic exercises and athletics. General Rules and Regulations for Sports and Games: 1. Students must wear shirts /t-shirts and shorts in the play ground. 2. In every game, the play articles are given to team leaders and they

hold responsibility to return the same safely after the game/match is over. 3. Misconducts and trouble mongers will be expelled from the club and they will never be allowed to participate any of the events in and out of college premises. 4. The time-schedule for the practice of sports and games is between 3.45 and 5.30pm. Library ? Our college library is greatly known for its collection of good old Tamil and English reference books. ? The entire Library is under the controller of the Librarian. ? Students, Professors and office workers could make use of the Library for their enrichments. ? Library is kept open in all working days from morning 9.30 to 12.30 and 1.30 to 5.50pm.

http://gacmenkrishnagiri.org/iqac/pp.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Community scholarship	2386	6412652
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Programme	06/03/2018	300	TANSCHE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of stduents placed	Name of organizations visited	Number of students participated	Number of stduents placed
LIC – India	38	12	PARLE AGRO PVT LTD	52	12

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	360	260	0	0	0

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	68

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

19

5.4.3 – Alumni contribution during the year (in Rupees) :

60000

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center">**No Data Entered/Not Applicable !!!**</div>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of administrative responsibilities or duties has been on practice since long back. The system of participative management observed in our college has yielded fruitful results. For instance, that which come under the above policy are RUSA, UGC-related fund management and other activities, monitoring the PWD works, helping the office workers at the time of pay-revision, rendering assistance to clerical staff at the time of mass billing, taking the charge of distributing freebies (such as lap-tops) of state government schemes etc., Besides, a permanent Cell is there to help conducting University semester exams. Celebrations / Commemorations of national and state events of great importance has been organized by teaching staff along with office personnel. There are many teaching staff in our institution who would extend their helping hands whenever manpower or cooperations are required.

6.1.2 – Does the institution have a Management Information System (MIS)?

<div align="center">**Partial**</div>

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Every year in the first week of the annual vacation probably in the month of May the preparation for the next academic year admission procedures and other admission related matters, two separate committees (UG committee and PG committee) would be constituted in our college. In each committee, a teaching staff from the SC community is nominated to monitor the fairness of the admission procedures. Every year, as far as admission is concerned, we follow the reservation policy, other formalities in accordance with the guidelines sent by the DCE. We follow counseling system for the admission for the admission of both UG and PG. Application forms for UG admission would be sold 10 days before and after the release of the 2 results. After receiving the filled in application, the computerized rank list would be made. The counseling days would be announced in the popular dailies and on the college Notice Board. Before the conduct of the general counseling for admission, there would be special counseling for sports, ex-servicemen, physically challenged and ST quota

	candidates.
Industry Interaction / Collaboration	As far as Industry interaction / collaboration is concerned, we have not framed any definite policy on committee. Many of our staff who have long-standing understanding with some of the industrial personnel, invite the influential persons to interact with our enthusiastic students who aspire for occupation in the renowned industries or firms. Sometime, the placement cell coordinator brings very popular business tycoons to address students and t inculcate in them the spirit of entrepreneurship. Sometimes, following the formal meetings on the forum of discussion, there would be massive recruitments. Thus, many of our students have secured jobs in leading firms like Infosys, Wipro etc.
Human Resource Management	As our college is a government institution, the recruitments of both teaching and non-teaching staff are done through TNPSC, TRB and Employment office. There are 72 teaching staff including the Principal, 15 non-teaching staff 75 guest lectures and 3 PTA staff are working in our college. Other than the PTA staff, all other staff are duly paid by the state government. There is a Thrift Cooperative Society functioning in our college for meeting the financial need of the staff. The Principal occupies the apex position and he / she looks after all the helm of affairs pertaining to the college. There is a governing body (The college staff Council) in the college that assists the Principal in the matter of decision making and all other administrative related transactions and settlements. In addition to that, there are many Committees Cells / Clubs functioning in our college so as to keep the managerial affairs moving on smoothly. Our college Council is vested with certain power and authority to keep the working atmosphere intact.
Library, ICT and Physical Infrastructure / Instrumentation	There are two kinds of Library systems followed in our college – general library and department libraries. In the general Library, more than 50,000 titles are available. Of the total, 1,187 are reference books. A reading room is attached in their leisure time. We have ample number of

	computers in our college, but internet facility has been given to office only. Other departments make use of mobile net facilities whenever they need to access internet. Our college consists of three major blocks – Main building where the Principal's Chamber, administrative office, seminar hall, general library, gymnasium, students cooperative store, Thrift Cooperative society and six departments namely – Tamil, Maths, Physics, Chemistry, Zoology and Microbiology are functioning. Arignar Anna Centenary building where five departments are functioning namely – English, history, Commerce, B.B.A. and Economics and M.G.R. Centenary building in which Botany and Computer departments are functioning. More than fifty classrooms are available for students. The state government allots funds then and there for augmentation of physical infrastructure in our college.
Research and Development	Our college gives utmost importance to research activities. There is a separate Committee functioning in the institution for the purpose. More than forty to fifty international, and national articles are produced every year. Conferences, seminars and Workshops are conducted regularly to motivate the students in terms of research. We have eight research departments in our college. Every year more than 12 Ph.D.s are produced. Besides, a large number of M.Phil scholars are also preoduced. Our professors have published ample number of research-papers in the reputed international Journals.
Examination and Evaluation	Examination and evaluation play a major role in the educational process. We hold internal tests in the three well-defined phases of time. Test before the semester-end University examination, model examinations are conducted to make the students thorough with the subjects. Moreover, teachers adopt several innovative methods to check the learning abilities of the students both quantitative and qualitative, we strictly adhere to University guidelines in the matter of external exams. We are supposed to conduct three tests on every subject in a semester. The average score of the

	three tests constitute 15 marks and remaining 10 marks are for assignments and attendance percentage (5 each). External examination for each paper is conducted for seventy five marks (25 internal) 75 (external) 100) Our University follows central valuation system to evaluate the performance of the students. After the con duct of the exams, all the written scripts are carried to the University. After providing QR bar-codes to each answer booklet, its address slip is removed. Then the papers are shuffled and sent to four major valuation camps for valuation. Results will be released within 20 days. Semester results would be intimated to every student over SMS.
Teaching and Learning	Teaching and learning are the two inseparable entities influence each other constantly. collegiate education providing an exalted platform for the creativity and unconditional academic growth in terms of innovation. A devoted learner can become a successful teacher. Most of our teaching staff are invariably voracious readers. Apart from teaching, they prepare notes for the students and help them in many ways to boost their score in the University exams. Professionally speaking and cue have chalked out methods based upon the directions, regulations and guidelines obtained from the apex arena of he educational field.
Curriculum Development	The college doesn't possess an autonomous status. It is still an affiliated institution to Periyar University. But, majority of our college professors are either chairman or members in the board of studies in almost all of the disciplines. In this capacity, our senior faculties have contributed a lot to the university on the matter of curriculum design and syllabus framing. Apart from this many of our faculty staff head the board of studies of many of the nearby colleges belong to other universities. To a great extent, we do have a say academically in the concerned university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	e-governance has been implemented in all the following areas of operation –

	Planning and Development, Administration, Finance and Accounts, students admission and support and Examination. The data pertaining to the above areas of operation are kept safely on the particular computer in the office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	01/07/2017	31/07/2017	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
83	Nill	12	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Thrift Society	Thrift Society	Co-Operative store

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are conducted regularly in our institution. As our institution

is run by the state government institution, we prefer A.G. Audit. Generally auditing officers come from Chennai and camp in the college for three or four days and carry out the financial auditing. During the time of audit, staff are not allowed to take any sort of leaves.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Audit Committee, GAC(W), Krishnagiri	Yes	Internal Audit, College
Administrative	Yes	AG Audit, Chennai	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Monitory help to part time teaching staff Non teaching staff as wages

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation has been taken place in the college campus. Every year more than 50 tree saplings planted in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	12
Rest Rooms	Yes	11
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree sapling has been planted in and around the campus 2. Felling of trees has been prohibited

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Wearing the ID card around the neck for ready reference has been compulsory 2. No students without ID card is allowed to write the examination 3. To nullify discrepancy uniform system has been introduced

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

<div align="center">**No data entered !!!**</div>

8.Future Plans of Actions for Next Academic Year

 • Decided to conduct many seminars, workshops and Literary programmes in the college. • To take necessary steps to construct new class-rooms to accommodate the growing strengths in the college. • To equip laboratories with new devices and other necessary tools. • To boost up the activities of various cells functioning in our college. • To encourage the teaching faculty of all the departments in the college to produce as much university rank holders as possible. • Decided to introduce new courses, such as B.Sc. Chemistry (Tamil Medium), M.Phil., Ph.D. degree in the department of Chemistry.